

**Cullen Armet**  
Area E DMAC

**AREA E MEMBERS**

ARTESIA

BELL

BELL GARDENS

BELLFLOWER

CARSON

CERRITOS

COMMERCE

COMPTON

CUDAHY

DOWNEY

HAWAIIAN GARDENS

HUNTINGTON PARK

LA HABRA HEIGHTS

LAKEWOOD

LA MIRADA

LOS ANGELES CO

LYNWOOD

MAYWOOD

MONTEBELLO

NORWALK

PARAMOUNT

PICO RIVERA

SANTA FE SPRINGS

SOUTH GATE

VERNON

WHITTIER

**AGENDA**

**JOINT MEETING  
OF THE GENERAL BOARD  
OF  
AREA E DISASTER MANAGEMENT JOINT POWERS AUTHORITY**

**WEDNESDAY, SEPTEMBER 16, 2015  
8:30AM**

**NORWALK ARTS & SPORTS COMPLEX  
13000 CLARKDALE AVENUE, MULTI- PURPOSE ROOM  
NORWALK, CA 90650**

**ROLL CALL**

**PUBLIC COMMENT**

**CONSENT CALENDAR**

Consent calendar items will be considered and approved in one motion unless removed by general board member for discussion

**1. APPROVAL OF PREVIOUS MEETING MINUTES –**

**JUNE 17, 2015-** It is recommended that the minutes of June 17, 2015 be approved.

**2. APPOINTMENT OF SHERI KOOMEN AND JOEL HOCKMAN TO EXECUTIVE COMMITTEE-** It is recommended that the General Board appoint City of South Gate Board Member Sheri Koomen and City of Bellflower Board Member Joel Hockman to the Area E Executive Committee.

End of Consent Calendar

## **NEW BUSINESS**

**3. AMENDMENT TO DMAC CONTRACT-** It is recommended that Area E General Board review and approve the Amendment to the Agreement for Coordinating Disaster Management Services with Area E.

Andrew Vialpando, Area E Board Chair

**4. FISCAL YEAR 2015-16 BUDGET AMENDMENTS-** It is recommended that Area E General Board review and approve the proposed budget amendments to the Area E FY 2015-16 Budget.

Jennifer Cerda, Area E Administrative Manager

**5. LINCOLN FIRE AFTER ACTION ORAL REPORT-**

Kurt Johnson, City of Montebello

**6. AREA E EXECUTIVE COMMITTEE REPORTS**

Chairman's Report – Andrew Vialpando  
Area E Regional CERT Report – Andrew Stevens  
Area E Fire Chiefs - Stacy Barnes  
Southeast Police Chiefs - Sheri Koomen  
Red Cross Steering Committee- Andrew Vialpando

**7. OPERATIONAL AREA INFORMATIONAL REPORT-** It is recommended that the Operational Area report be received and filed.

Cullen Armet, Area E Disaster Management Coordinator

**8. AREA E CITIES ACTIVITY UPDATES**

Cullen Armet, Area E Disaster Management Coordinator

**9. PRESENTATION: STRATEGIES FOR IMPROVING YOUR SHAKEOUT EXERCISE**

Margaret Vinci, Earthquake Program Manager, California Institute of Technology

### **ADJOURNMENT**

The next meeting of the general board of Area E Disaster Management Joint Powers Authority will be at 8:30 AM, October 21, 2015, Norwalk Arts and Sports Complex, 13000 Clarkdale Ave, Multi- Purpose Room, Norwalk, CA 90650.

**CERT COORDINATORS MEETING WILL FOLLOW THE GENERAL BOARD MEETING OF THE AREA E DISASTER MAGAGEMENT JOINT POWERS AGREEMENT- ALL CITY ESC'S/ CERT COORDINATORS ARE INVITED.**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the bulletin board at Norwalk City Hall, not less than 72 hours prior to the meeting. Dated this 10<sup>th</sup> day of September, 2015.

  
Jennifer Cerda  
Administrative Manager  
Area E Disaster Management

*Public Comment: The public is encouraged to address the Board or Committee on any matter listed on the agenda. The General Board will hear public comment on matters not listed on the agenda during the Public Comment period.*

*Americans with Disabilities Act: In compliance with the ADA, if you need special assistance to participate in a City meeting or other services offered by the host City, please contact the Norwalk City Clerk's office, (562) 929-5720. Assisted listening devices are available at this meeting. Ask a staff member if you desire to use this device. Upon request, the agenda and documents in the agenda packet can be made available in appropriate alternative formats to persons with a disability. Notification of at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.*

*Note: General Board agendas and minutes are available at the Area E Disaster Management Office, 13700 La Mirada Boulevard during regular business hours, 8:00 a.m. to 5:00 p.m., Monday – Friday; telephone (562) 902-2368.*



## Minutes of the General Board of Area E Disaster Management Joint Powers Agreement

June 17, 2015 – NORWALK ARTS & SPORTS COMPLEX

The general meeting of the Area E Disaster Board was called to order at 8:41 am by Chair, Emely Merina.

### MEMBERS PRESENT

Artesia – Sam Choi  
Carson – Anita Kincherlow  
Cerritos – Emely Merina  
Compton – Stacy Barnes  
La Mirada – Andrew Vialpando  
Lakewood – Nancy Hitt  
Lynwood – Peter Han  
Norwalk – Raquel Vernola Eric Wosick  
Paramount – Carlos Mendoza  
Santa Fe Springs – Darryl Pedigo  
South Gate – Sheri Koomen  
Vernon – Yesenia Barajas  
Whittier – Rod Hill, Yolanda Martinez  
Area E – Jennifer Cerda, Zaira Villa

### MEMBERS ABSENT

Bell – Tom Rodriguez  
Bell Gardens – Jeffrey Travis  
Bellflower – Jennie Kirby  
Commerce – Matthew Rodriguez  
Cudahy – Victor Ferrer  
Downey – Andrew Stevens  
Hawaiian Gardens – Juana Hernandez, Tina Rosa  
Huntington Park – Elsa Cobian, Juan Porras  
LA County OEM – Ashu Palta  
La Habra Heights – Charles Hurley  
Maywood – Carlos Fernandez  
Montebello – Kurt Johnson  
Pico Rivera – Julia Gonzalez

### Also Present:

ARC– Chris Campbell-Jay  
CSUDH- Gary Singer  
LACoFire- Rosemary Vivero  
LACoPH- Dorothy O'Brien  
LACoPW- Loni Eazell  
LHH- Fire Watch- Norm Zezula  
Park Water Co- Arnie Martinez

Roll call was taken and self-introductions were made.

### PRESENTATIONS

**7<sup>th</sup> Annual Area E Regional CERT Exercise** - Special recognition was given to Kevin and Nancy Hitt for their participation in the CERT Exercise.

**Acting DMAC 2012-2015 Raquel Vernola** - Chairperson Merina gave an overview of Raquel Vernola's numerous accomplishments during her time as Acting Disaster Management Area Coordinator for the Area E Disaster Board. Raquel was awarded with a special plaque of recognition for her service.

### PUBLIC COMMENT

The following cities and agencies reported on emergency management activities.

Artesia: City is in the process of reconstructing Pioneer Blvd between 183<sup>rd</sup> and South Street.

Carson: Conducted Sidewalk CPR on June 4.

Cerritos: City adopted Water Conservation resolutions. Conducted Sidewalk CPR on June 4 in Cerritos Mall. Conducted a Disaster Communications Meeting developing the Cerritos Amateur Radio League (CARL) and the Cerritos Ham Emergency Response Program (CHERP). Will conduct Basic CERT training in October. Will conduct a Fireworks Event July 4. Will conduct National Night Out Thursday, August 6.

Lakewood: CPR training was conducted for staff.

Lynwood: Conducted Sidewalk CPR on June 4.

Norwalk: Introduced Emergency Preparedness Officer Eric Wosick. Will conduct Emergency Preparedness musical during National Night Out on August 5. Will conduct NIMS/ SEMS training for staff. Conducted a Senior Preparedness Workshop on June 5.

Paramount: Purchased emergency management response trailer and are currently prepping with supplies.

Santa Fe Springs: Conducted a successful 5k Family Fun Run on June 6.

South Gate: Awarded LHMP to Contractor. Planning department will be taking the lead on LHMP. Conducted Sidewalk CPR on June 4 with LA County Fire.

Whittier: Will conduct Basic CERT training in August with LA County Fire. Received a \$20,000 grant to purchase CERT trailer.

American Red Cross: The Service Delivery Committee Meetings are being conducted in different cities to advise what services can be provided during a disaster.

CSUDH: Conducted a full scale Active Shooter exercise on June 5. Currently working on AAR for exercise. Special thank you to the cities of Carson and Compton for their participation.

LACoFire: Participated in Sidewalk CPR, June 4, with the cities of Huntington Park, Lynwood and South Gate.

LACoPH: Currently conducting Flu Outreach Campaigns. More information can be found on the website [www.lacounty.publichealth.gov](http://www.lacounty.publichealth.gov).

LACoPW: Currently working with Cullen Armet on Mass Debris Management Plan. Will provide a template for cities to use. The first planning meeting will be conducted on June 30.

LHH Fire Watch: Conducted presentation to City Council to deal with drought concerns.

Park Water Co: Have met with the Cities of Compton and Norwalk regarding water conservation regulations 1 & 2.

## **1.0 APPROVAL OF PREVIOUS MEETING MINUTES OF MAY 20, 2015**

It was moved by Member Raquel Vernola and seconded by Member Nancy Hitt that the minutes of May 20, 2015 be approved. The motion carried.

## **2.0 EXECUTIVE COMMITTEE APPOINTMENTS**

Incoming FY 15-16 Board Chair, Andrew Vialpando currently seeking interest of Members for Executive Board. Confirmed interest with the City of Downey Emergency Manager, Andrew Stevens.

It was moved by Member Andrew Vialpando and seconded by Member Rod Hill that Andrew Stevens of the City of Downey be elected to the Executive Board. The motion carried.

## **3.0 REVIEW OF 7<sup>TH</sup> ANNUAL CERT EXERCISE**

Area E Regional CERT Chair, Raquel Vernola gave a summary of the 7<sup>th</sup> Annual CERT Exercise. Participants included 150 CERT volunteers, 17 local, and 7 regional cities.

## **4.0 OPERATIONAL AREA INFORMATIONAL REPORT**

DMAC Cullen Armet reviewed the Operational Area Informational Report and discussed its contents.



It was moved by Member Sheri Koomen and seconded by Member Raquel Vernola that the Operational Area Informational Report be received and filed. The motion carried.

## **5.0 AREA E EXECUTIVE COMMITTEE REPORTS**

### **Chairman's Report**

Chairperson Merina announced that the 2015 Northern California CERT Conference will be held in Richmond, CA June 29-30. More information can be found on the website [www.CaliforniaVolunteers.org](http://www.CaliforniaVolunteers.org). The California Emergency Services Association (CESA) Awards program nominations for Public/ Private sector are open until July 2, 2015.

**Area E Fire Chiefs** - Stacy Barnes, no report.

**Southeast Police Chiefs** - Sheri Koomen announced the retirement of Huntington Park Police Sergeant, David Cassidy. Sheri will introduce DMAC Cullen Armet at a future meeting. Attended the Law Enforcement Technology Group meeting.

**Red Cross Steering Committee**- Andrew Vialpando, no report.

## **ADJOURNMENT**

There being no further business to be brought before the Board it was moved by Member Rod Hill and seconded by Member Andrew Vialpando that the June meeting of the Area E Joint Powers Agreement be adjourned. The meeting was adjourned at 10:04 am.

**ATTEST:**

  
\_\_\_\_\_  
Andrew Vialpando, Chair

  
\_\_\_\_\_  
Jennifer Cerda, Area E Administrative Manager

**APPROVED:**

September 16, 2015

September 16, 2015

## **AGENDA REPORT**

### **Area E Disaster Management Joint Power Authority**

#### **General Board**

To: Area E General Board

From: Andrew Vialpando, Area E Executive Committee Chair

Subject: Disaster Management Area Coordinator (DMAC) Contract Amendment

#### **BACKGROUND**

The position of Disaster Management Area Coordinator (DMAC) was reclassified by the Area E General Board in September 2014 from full-time employee to part-time contractor. This was done in order to reduce the liability of the Joint Powers Authority (JPA) and minimize the costs and oversight issues associated with a full-time employee. As a result, it was decided that the contracted DMAC would be paid a monthly fee and all other "business costs" would be the financial responsibility of the contractor.

In June 2015, Cullen Armet was awarded the DMAC contract. Since then, he has indicated that the position requires frequent travel in order to fulfill the requirements of the position and to perform the job adequately. Mr. Armet has requested that the contract be amended to include reimbursement for mileage at the rate established by the Internal Revenue Service.

#### **FINDINGS**

The Area E Executive Committee discussed the request to allow mileage reimbursement for the DMAC. The Committee determined that the proposed amendment would not impact the Area E Fiscal Year 2015-16 budget because \$1,280 is already allocated in a separate line item toward mileage reimbursement for the Administrative Manager. The Administrative Manager is not expected to claim mileage reimbursement funds since the DMAC position has been filled.

The DMAC contract currently precludes the DMAC from submitting mileage reimbursement. Allowing the DMAC to submit for mileage reimbursement requires a contract amendment approved by the Area E General Board.

The proposed amendment to the DMAC contract is attached. The amended language was reviewed by the Joint Powers Insurance Authority (JPIA).

#### **RECOMMENDED ACTION**

It is recommended that Area E general board review and approve the Amendment to the Agreement for Coordinating Disaster Management Services with Area E Disaster Management.

## AMENDMENT TO AGREEMENT FOR COORDINATING DISASTER MANAGEMENT SERVICES WITH DISASTER MANAGEMENT AREA E

THIS AMENDMENT to the AGREEMENT FOR COORDINATING DISASTER MANAGEMENT SERVICES between Disaster Management Area E, a joint powers authority (hereinafter called "Area E"), and **Cullen Armet**, an individual (hereinafter called "Contracted Coordinator") is effective as of **September 16, 2015**.

### RECITALS

- A. Area E and Contracted Coordinator entered into an Agreement for Coordinating Disaster Management Services dated May 22, 2015 ("Agreement"), whereby Contracted Coordinator agreed to provide Disaster Management Area Coordinator services for Area E, as described in the Scope of Services in the Agreement.
- B. Area E and Contracted Coordinator now desire to amend the Agreement in order to modify terms and conditions to allow the Contracted Coordinator to be reimbursed for vehicle mileage costs.

### TERMS

1. **Contract Changes.** The Agreement is amended as provided herein.

Section 3 of this agreement is hereby amended as follows:

Section 3. Compensation. Area E agrees to compensate CONTRACTED COORDINATOR, and CONTRACTED COORDINATOR agrees to accept in full satisfaction for the services \$ **5,800** per month subject to prorating in the event of early termination and for any partial month (the "Consideration"). The Consideration shall constitute full payment for the services (including all clerical and secretarial support) and for any equipment, materials, supplies and expenses (including labor, materials delivery tax, assembly, and installation, as applicable) necessary to provide the services. Area E shall reimburse CONTRACTED COORDINATOR for vehicle mileage costs incurred while conducting Area E business at the federal standard mileage rate set each year by the Internal Revenue Service. Area E shall pay CONTRACTED COORDINATOR the Consideration in accordance with the schedule of payment set forth in Exhibit B attached hereto and incorporated herein. By way of illustration only and to provide an estimate of the nature and scope of the services the parties anticipate will be required to achieve the results expected under this AGREEMENT, the parties estimate CONTRACTED COORDINATOR will devote 25-35 hours per week performing the services. In the event that significantly more or less time is required on a regular and continuing basis, either party may request consideration of an adjustment in the Consideration.



Area E agrees to pay up to \$300 for costs associated with professional memberships. Any amount above this threshold shall be paid by CONTRACTED COORDINATOR.

Area E may pay for CONTRACTED COORDINATOR's attendance at annual meetings / conferences upon prior approval of the Governing Board. Such payment(s) shall be limited to travel by common carrier, registration and lodging without regard to per diem.

AMMENDMENT EXECUTED the day and year stated above.

Disaster Management Area E

By \_\_\_\_\_  
Chair, Governing Board

CONTRACTED COORDINATOR

By \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

September 16, 2015

## **AGENDA REPORT**

### **Area E Disaster Management Joint Power Authority**

#### **General Board**

To: Area E General Board

From: Jennifer Cerda, Area E Administrative Manager

Subject: Area E Fiscal Year 2015-16 Budget Amendments

#### **BACKGROUND**

In May 2015, the Area E Fiscal Year 2015-16 Budget was approved by the Area E General Board. The Area E Fiscal Year budget is a combined total of Emergency Management Performance Grant (EMPG) allocation, and Area E Joint Powers Authority City dues contributions.

#### **FINDINGS**

In July 2015, staff was notified by the California Public Employee Retirement System (CalPERS) of Area E's expected contributions to pension and annuitant accounts. As a result, a lump sum payment to CalPERS for Area E's Unfunded Accrued Liability was made to bring the Area E account up to date. The expected amount to be spent on CalPERS retirement and annuitant in FY 2015-16 is \$20,690 and \$7,080, respectively.

At its August 6, 2015 meeting, the Area E Executive Committee approved a Professional Services Agreement with Human Resources Consultant Sharon Greth in an amount not to exceed \$10,000. The estimated amount to be spent on Human Resources / Payroll services is \$10,000, including \$2,000 already allocated for payroll services. Sharon Greth's services include full-service management and oversight of Area E's human resources, payroll, and benefits accounts for staff.

In August 2015, staff was notified that Area E would receive less in 2015 EMPG grant funds than what was originally projected. The 2015 EMPG reimbursement was estimated to be \$222,850 when the FY 2015-16 budget was approved in May 2015, but has been adjusted to \$210,000.

At its September 3, 2015 meeting, the Executive Committee approved a Professional Services Agreement with Richards, Watson, and Gershon (RWG) for legal services. The Agreement authorized Area E to pay its outstanding balance for legal services obtained in March 2015, as well as to retain RWG as Area E's Legal Counsel. The revised amount to be spent on professional services is \$12,200.

The table below shows the proposed budget amendments and the affected line items in the FY 2015-16 approved budget. With the proposed budget amendments, it is estimated that the Area E office will be operating with a \$177 surplus.

Detailed expenditure and revenue charts comparing the Area E FY 2015-16 adopted budget to the proposed amended budget are attached (Attachments A 1-3).

### Area E FY 2015-2016 Proposed Budget Amendments

Expense	Approved May 2015	Proposed	Explanation
Accum Sick/Vacation Leave Full Time	\$10,470	\$0.00	Sick/ Vacation Leave included in Full Time staff salary.
CalPERS Retirement	\$11,170	\$20,690	Increased \$9,520 to reflect actuals for unfunded accrued liability payment and Area E contribution.
Health Stipend (formerly CalPERS health)	\$6,480	\$4,200	Decreased \$2,280 to reflect actuals for health stipend.
HR/ Payroll Service	\$2,000	\$10,000	Increased \$8,000 for SGHR Consultant services.
Professional Services	\$15,000	\$12,200	Decreased \$2,800 to reflect estimated costs for legal services and audit.
City Training	\$25,000	\$15,000	Decreased \$10,000 to reflect estimated training costs.
Disaster Program Support	\$10,000	\$5,000	Decreased \$5,000 to reflect estimated costs.

Revenue	Approved May 2015	Projected	Explanation
2015 EMPG	\$222,850	\$210,000	EMPG Allocation decreased for FY 2015-16.

#### **RECOMMENDED ACTION**

It is recommended that Area E General Board review and approve the proposed budget amendments to the Area E FY 2015-16 Budget.

**AREA E DISASTER MANAGEMENT**  
**Expenditure Summary**

Attachment A-1

	FY14/15 Actual	FY15/16 Approved	FY15/16 Amended
<b>Operating Expenses</b>			
Personnel	\$ 83,659	\$ 153,310	\$ 142,840
Benefits	\$ 30,092	\$ 41,440	\$ 48,680
Area E Operating Expenses	\$ 39,026	\$ 37,330	\$ 42,530
<b>Total Operating Expenses</b>	<b>\$ 152,777</b>	<b>\$ 232,080</b>	<b>\$ 234,050</b>

<b>City Program Expenses</b>			
Disaster Volunteer Program	\$ 4,408	\$ 10,000	\$ 5,000
Disaster Volunteer Training			
Supplies/Equip	\$ 5,507	\$ 300	\$ 300
Disaster Volunteer Meeting			
Supplies	\$ 495	\$ 50	\$ 50
City Materials	\$ 16,043	\$ 4,000	\$ 4,000
City Reimbursements	\$ 7,618	\$ 20,000	\$ 20,000
City Training	\$ 14,593	\$ 25,000	\$ 15,000
Pub Ed Materials	\$ 18,285	\$ -	\$ -
<b>Total City Program Expenses</b>	<b>\$ 66,949</b>	<b>\$ 59,350</b>	<b>\$ 44,350</b>

<b>Capital Equipment</b>			
Office Furniture & Equipment		\$ 1,000	\$ 1,000
<b>Total Capital Equipment</b>		<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>Total Expenses</b>	<b>\$ 219,726</b>	<b>\$ 292,430</b>	<b>\$ 279,400</b>

**AREA E DISASTER MANAGEMENT  
FISCAL YEAR 2015-2016  
Revenue and Expense Summary**

Attachment A-2

FY 2014-15	FY 2015-16	FY 2015-16
Actual	Approved	Amended

<b>Revenue:</b>			
JPA Member Agency Contributions	\$ 64,227	\$ 69,557	\$ 69,557
EMPG Funding-12 (\$213,536 allocated)			
EMPG Funding-13 (\$215,448 allocated)			
EMPG Funding-14 (\$222,852 allocated)	\$ 164,176		
EMPG Funding-15 (\$210,000 estimated)		\$ 222,850	\$ 210,000
Interest-MMC	\$ 15	\$ 20	\$ 20
<b>Total Revenue:</b>	<b>\$ 228,418</b>	<b>\$ 292,427</b>	<b>\$ 279,577</b>

<b>Total Budgeted Expenses:</b>	<b>\$ 219,726</b>	<b>\$ 292,430</b>	<b>\$ 279,400</b>
<b>Surplus/Deficit</b>	<b>\$ 8,692</b>	<b>\$ (3)</b>	<b>\$ 177</b>

<b>Fund Balances</b>			
Wells Fargo / Chase Checking	\$ 191,629	\$ 203,054	\$ 200,321
Money Market Savings Acct	\$ 37,505	\$ 37,516	\$ 37,517
Ending Bank Balance	\$ 237,826	\$ 240,567	\$ 238,015

*EMPG eligible claims include portions of operating costs, personnel, in-kind services, and member salary matches. Budget Reserve is funding on hand in the event of loss of EMPG funds.*

9/10/2015

# AREA E DISASTER MANAGEMENT

Attachment A-3

	FY14/15 Actual	FY15/16 Approved	FY15/16 Amended
<b>Personnel</b>			
Salary-Administrative Manager	\$ 64,068	\$ 60,760	\$ 60,760
Accum sick leave pd (1)	\$ -	\$ 5,700	\$ -
Accum vac leave pd. (2)	\$ -	\$ 4,770	\$ -
Accum prof leave pd. (3)	\$ -	\$ -	\$ -
Salary - DMAC	\$ 5,800	\$ 69,600	\$ 69,600
Salary - Part-Time Clerical	\$ 13,790	\$ 12,480	\$ 12,480
	\$ 83,659	\$ 153,310	\$ 142,840
<b>Benefits</b>			
PERS-Retirement	\$ 5,262	\$ 11,170	\$ 20,690
Health Stipend	\$ -	\$ 6,480	\$ 4,200
PERS-Health Annuitant	\$ 7,111	\$ 7,080	\$ 7,080
Health Pkg/Def Comp	\$ -	\$ -	\$ -
JPIA Worker's Comp Ins	\$ 1,108	\$ 2,000	\$ 2,000
JPIA General Liability Ins	\$ 10,830	\$ 12,000	\$ 12,000
Emp Tax-ETT	\$ 18	\$ 30	\$ 30
Emp Tax-Unemp Ins	\$ 636	\$ 940	\$ 940
Emp Tax SS (Part Time) FICA	\$ 3,997	\$ 700	\$ 700
Emp Tax-Medicare Tax	\$ 1,129	\$ 1,040	\$ 1,040
Tax Liability Not Yet Paid	\$ -	\$ -	\$ -
Tax Fed Withheld	\$ -	\$ -	\$ -
Tax PIT Withheld	\$ -	\$ -	\$ -
Tax SID Withheld	\$ -	\$ -	\$ -
	\$ 30,092	\$ 41,440	\$ 48,680
<b>Area E Operating Expenses</b>			
Bank Charges	\$ 251	\$ 300	\$ 300
Cell Phone/BB/Wireless	\$ 2,590	\$ 2,600	\$ 2,600
Computer Equip/Sup	\$ -	\$ 1,000	\$ 1,000
Conference Expense	\$ 691	\$ 3,000	\$ 3,000
Dues & Memberships	\$ -	\$ 350	\$ 350
Copier Lease	\$ 7,928	\$ 8,000	\$ 8,000
Maint-Equip/Software	\$ 1,792	\$ 2,000	\$ 2,000
Office Equip/Furniture	\$ 2,940	\$ -	\$ -
Postage	\$ 77	\$ -	\$ -
Profess Fees/Audit-JPA	\$ 13,500	\$ 15,000	\$ 12,200
Payroll Service	\$ 1,900	\$ 2,000	\$ 10,000
Special Mtgs/Events			
Supplies-Office	\$ 4,906	\$ 1,000	\$ 1,000
Supplies-Mtg	\$ 829	\$ 800	\$ 800
Car Allowance	\$ -	\$ -	\$ -
Travel/Meetings/Mileage Reimb	\$ 1,219	\$ 1,280	\$ 1,280
Conference Fees/ Lodging			
Miscellaneous	\$ 190		
HR Services	\$ 214	\$ -	\$ -
	\$ 39,026	\$ 37,330	\$ 42,530
<b>City Programs Support</b>			
*Disaster Program Support/Conf	\$ 4,408	\$ 10,000	\$ 5,000
*Disaster Training Supplies/Equip	\$ 5,507	\$ 250	\$ 250
*Disaster Meeting Supplies	\$ 495	\$ 100	\$ 100
City Materials	\$ 16,043	\$ 4,000	\$ 4,000
City Reimb	\$ 7,618	\$ 20,000	\$ 20,000
City Training	\$ 14,593	\$ 25,000	\$ 15,000
Pub Ed Materials	\$ 18,285	\$ -	\$ -
	\$ 66,949	\$ 59,350	\$ 44,350
<b>Capital Equipment</b>			
Office Equipment/Furniture		\$ 1,000	\$ 1,000
		\$ 1,000	\$ 1,000
<b>TOTAL</b>	<b>\$ 219,726</b>	<b>\$ 292,430</b>	<b>\$ 279,400</b>

\*formerly designated as CERT

9/10/2015



Date: September 16, 2015

Time: 8:30am - \_\_\_\_\_

Event: Area E Board Meeting

Topic: General Board

Instructor/Facilitator: Andrew Vialpando, Chair



(Number)	First Name	Last Name	City/Agency	Signature
1.	Sam	Choi	Artesia	
2.	Pradeep	Elayath	Artesia	
3.	Tracy	Fuller	Artesia	
4.	Art	Jimenez	Bell	
5.	Tom	Rodriguez	Bell	
6.	Joel	Hockman	Bellflower	
7.	Jennie	Kirby	Bellflower	
8.	John	Orpopeza	Bell Gardens	
9.	Anita	Kincherlow	Carson	 Ky Haung Emely Meneses
10.	Ky	Truong	Carson	
11.	Emely	Merina	Cerritos	
12.	Maria	Meneses	Commerce	
13.	Matthew	Rodriguez	Commerce	
14.	Stacy	Barnes	Compton	
15.	Jose	Pulido	Cudahy	
16.	Mark	Gillaspie	Downey	
17.	Andrew	Stevens	Downey	
18.	Juana	Hernandez	Hawaiian Gardens	
19.	Tina	Rosas	Hawaiian Gardens	
20.	Edgar	Cisneros	Huntington Park	
21.	Susan	Crum	Huntington Park	

Date: September 16, 2015  
Event: Area E Board Meeting  
Topic: General Board

Time: 8:30am - \_\_\_\_\_



Instructor/Facilitator: Andrew Vialpando, Chair

(Number)	First Name	Last Name	City/Agency	Signature
22.	Cosmo	Lozano	Huntington Park	
23.	Charles	Hurley	La Habra Heights	
24.	Andrew	Vialpando	La Mirada	
25.	Nancy	Hitt	Lakewood	
26.	Mark	Flores	Lynwood	
27.	Peter	Han	Lynwood	
28.	Deborah	Jackson	Lynwood	
29.	Aundre	Dupre	Maywood	
30.	Kurt	Johnson	Montebello	
31.	Rick	Rojas	Montebello	
32.	Raquel	Vernola	Norwalk	
33.	Eric	Wosick	Norwalk	
34.	Adriana	Lopez	Paramount	
35.	Carlos	Mendoza	Paramount	
36.	Maria	Meraz	Paramount	
37.	Mario	Ponce	Paramount	
38.	Judith	Candelas	Pico Rivera	
39.	Julia	Gonzalez	Pico Rivera	
40.	Hector	Hernandez	Pico Rivera	
41.	Darryl	Pedigo	Santa Fe Springs	
42.	Sheri	Koomen	South Gate	

Date: September 16, 2015

Time: 8:30am - \_\_\_\_\_

Event: Area E Board Meeting

Topic: General Board

Instructor/Facilitator: Andrew Vialpando, Chair



(Number)	First Name	Last Name	City/Agency	Signature
43.	Yesenia	Barajas	Vernon	
44.	Mike	Busch	Vernon	
45.	Jerry	Winegar	Vernon	
46.	Rod	Hill	Whittier	
47.	Yolanda	Martinez	Whittier	
48.	Ashu	Palta	LA Co OEM	
49.	Cullen	Armet	Area E DMAC	
50.	Jennifer	Cerda	Area E	
51.	Chris	Campbell-Jay	ARC-Long Beach	
52.	Lisa	Harris	ARC-Long Beach	
53.	Nicolas	Hippisley-Coxe	ARC-Long Beach	
54.	Manuel	Sanchez	ARC- Long Beach	
55.	Priscilla	Schoch	ARC-Long Beach	
56.	<del>Cindy</del> Jaezel	<del>Garibay</del>	CSUDH	
57.	Gary	Singer	CSUDH	
58.	LaFonda	Riggins	LACoF-CSR	
59.	Rosemary	Vivero	LACoF-CSR	
60.	Dorothy	O'Brien	LACoPH	
61.	Helen	Obin	LACoPH	
62.	Sharon	Sylvers	LACoPH	
63.	Amber	Morales	LAPD - Alliance	

Date: September 16, 2015

Time: 8:30am - \_\_\_\_\_

Event: Area E Board Meeting

Topic: General Board

Instructor/Facilitator: Andrew Vialpando, Chair



(Number)	First Name	Last Name	City/Agency	Signature
64.	Brian	Doyle	LASD- Norwalk	
65.	Andrew	Thompson	LASD- Norwalk	
66.	Norm	Zezula	LHH Fire Watch/ Fire Safe Council	
67.	Marques	Andrew	MSH- Fire Chief	
68.	Zaira	Villa	3 Area E	(Signature)
69.	STEVE	GUTIERREZ	Pico Rivera	
70.	TORI	Kanhayuna	ARC- Long Beach	(Signature)
71.	JOSE	NAVARO	LASD- NORWALK	(Signature)
72.	DONNA	Johnson	LASD- NORWALK Vol	(Signature)
73.	Norm	Zezula	Fire Watch/ Fire Safe Council	(Signature)
74.				
75.				
76.				
77.				
78.				
79.				
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81.				
82.				
83.				
84.				

